# Getting started:

## Summary
-start with an open mind
-keep momentum up
-start on the right foot
-define things at the start
-focus and prioritise
-don't scare people
-be aware of barriers
-share skills and knowledge
-build trusted relationships

## -start with an open mind
Don't go in with too many pre-set ideas, find out about each other and use that as your starting point to develop from rather than starting with a pre-assumed end point and working to achieve that regardless of how circumstances actually are.

## -keep momentum up
Look for and then try to harness all the positivity and creativity that you find once you start. Have regular meetings and contact to really get to know each other and each other's needs.

## -start on the right foot
Start by making sure everyone feels welcome, valued and a clear part of the process. Be aware of any potential barriers or lack of knowledge non-museum staff may have and find ways to counter these from the start.

## -define things at the start
Jointly agree on expectations of all involved from the start. This needs to include how many hours and what the commitment will be from everyone.

## -focus and prioritise
Focus on the achievable and prioritise well to ensure that each partner's freely given time is well spent.

## -don't scare people
Start small so people feel they are involved in a manageable project rather than daunted by a huge project that seems like it would need more time and energy than they may have to give.

## -be aware of barriers
There may be perceptions that the 'organisation' may be inaccessible, 'out of my reach' to non-regular galleries and museum visitors. It is important to dispel this.

## -share skills and knowledge
Ensure staff and colleagues are willing and able to share their skills and knowledge.

## -build trusted relationships
Start relationships by being active outside your usual gallery and museum communities. Try to establish links with people from other communities and build on these links to develop trusted links between your organisation and other communities.